



NATIONAL CLEANER PRODUCTION CENTRE, SRI LANKA
ECO LABELLING SCHEME
FEE STRUCTURE FOR USE OF NCPC “ECO LABEL SRI LANKA” MARK

1. SCOPE

This document defines the fee structure and the regulations to be adopted by clients on making payments on NCPC eco labelling certification scheme.

2. RESPONSIBILITIES

Chief Executive Officer (CEO), Certification Manager, Project Officer

3. REGULATIONS

- 3.1 Every applicant for an eco label licence shall pay the Institution application fee as mentioned below in respect of each licence applied for.
- 3.2 Every licensee shall pay the Institution an annual fee as mentioned below for its services in inspecting, testing, verification and administration in respect of each year counting from the date from which the licence has been granted.
- 3.3 Where the licensee to apply the eco Label to a particular commodity or product wishes to discontinue applying the mark to that commodity or product, and accordingly wishes to surrender his licence, he shall give notice in writing to the CEO or to the Authorized Officer after the said date, the licensee shall be liable to pay the fees payable in respect of that licence for the ensuing year. No refund shall be made of the fees or any portion of the fees paid in respect of a licence which has been surrendered.
- 3.4 In the event of the annual fee in respect of a particular licence being in arrears, the CEO or the Authorized Officer shall have the right to cancel the licence of the licensee, and to remove his name from the Register of Certified Products in respect of that commodity or product, subject to licensee receiving at least one month's notice of the decision of the CEO or the Authorized Officer to cancel the licence.

4. FEE STRUCTURE

4.1 Application fee:

The application fee as mentioned below, should be submitted with the completed application form. The application fee covers the cost of the processing of the application for determining the readiness of the applicant and issuing an adequacy audit report.

- a) Initial Application LKR 50,000
- b) Extension of scope: LKR 30,000

4.2 Initial verification fee:

Initial verification is required for the grant of certification for the use of the NCPC “ECO LABEL SRI LANKA” Mark under the certification criteria and the client will be charged according to the verifier man-days required to carry out the verification. Transportation and lodging expenses of the verification team, if required will be charged separately on an actual basis or the client has to arrange as per the verification plan.

Verifier man day charge: LKR 15,000



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4.3 Certification fee:

An annual fee to be paid by every licensee from the date of certification as follows.

Certification fee (annual): LKR 190,000

4.4 Surveillance fee:

Generally, one surveillance will be carried out per year for NCPC “Eco Label Sri Lanka” mark-certified clients

Verification charges for surveillance audits will be charged according to the verifier man-days required to carry out the verification. As a minimum, one third (1/3) of the man days required for the initial verification audit as of the date will be charged for a surveillance audit. Transportation and lodging expenses of the verification team, if required will be charged separately on an actual basis or the client has to arrange such facilities as per the verification plan.

Verifier man day charge: LKR 15,000

4.5 Re-certification fee:

Re-certification will be carried out once in 3 years. Verification charges for re-certification audits will be charged according to the verifier man-days required to carry out the initial verification audit. As a minimum, two third (2/3) of the man days required for the initial verification audit as of the date will be charged for recertification. Transportation and lodging expenses of the verification team, if required will be charged separately on actual basis or the client has to arrange such facilities as per the verification plan.

Verifier man day charge: LKR 15,000

4.6 Eco label certificate:

The company will be issued with one eco label licence/certificate. If additional copies are required, each additional copy will be charged LKR 5,000.